



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

## MEMORANDUM

**To:** Commissioner Walter O. Bigby, Jr., President  
Commissioner Bill Altimus, Vice President  
Commissioner Joshua K. Williams, Secretary-Treasurer  
Commissioner Erica R. Bryant  
Commissioner Stephen V. Callaway  
Commissioner Sam N. Gregorio  
Commissioner Roy Griggs  
Commissioner James D. Hall  
Commissioner Rick C. Prescott

**From:** Eric England, Executive Port Director

**Date:** November 9, 2023

**Re:** Monday, November 13, 2023: Special Board Meeting-Budget at 3:30 p.m. and Regular Board Meeting at 4:30 p.m.

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A Special Board Meeting regarding the 2024 Budgets will be held on **Monday, November 13, 2023 at 3:30 p.m.** The regularly scheduled Board Meeting will follow shortly after on **Monday, November 13, 2023, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. The agendas for each meeting are attached.

Thank you,  
Eric

### Attachments

**CC:** Mr. Ed Walsh and Ms. Sydney Swilley; Romph Pou – Public Relations  
Ms. Courtney Baker; Courtney Baker & Associates, LLC  
Mr. David Montgomery; Montgomery Agency Inc.  
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO  
Ms. Emily Mott; Red River Valley Association  
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys  
Caddo-Bossier Parishes Port Commission Staff

"This institution is an equal opportunity provider and employer."

*MEMBERS: Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*



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## CADDO BOSSIER PARISHES PORT COMMISSION SPECIAL BOARD MEETING AGENDA

### NOTICE OF PUBLIC MEETING:

**DATE: November 13, 2023**  
**TIME: 3:30 p.m.**  
**PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,  
3rd Floor Board Room, Shreveport, Louisiana 71115**

- |  |                  |
|--|------------------|
| <b>1. CALL TO ORDER/OPENING REMARKS</b>                | Walt Bigby       |
| <b>2. JUDGE STEPHEN V. CALLAWAY (RET.) SWEARING-IN</b> | Dannye W. Malone |
| <b>3. PLEDGE OF ALLEGIANCE</b>                         | Bill Altimus     |
| <b>4. ROLL CALL</b>                                    | Eric England     |
| <b>5. PUBLIC COMMENT ON AGENDA ITEMS</b>               | Walt Bigby       |
| <b>6. 2023 GENERAL FUND BUDGET AMENDMENT</b>           | Eric England     |
| <b>7. 2024 GENERAL FUND BUDGET</b>                     | Eric England     |
| <b>8. 2024 CAPITAL OPERATIONS BUDGET</b>               | Eric England     |
| <b>9. ADJOURN</b>                                      | Walt Bigby       |

### UPCOMING MEETINGS:

**Monday, December 11, 2023:**

**Special Board Meeting: Update on Port Projects at 3:45 p.m.**

And

### **NOTICE OF PUBLIC HEARINGS:**

2023 General Fund Amendment

2024 General Fund and 2024 Capital Operations Budgets

at the

**Regular Board Meeting at 4:30 p.m.**

Regional Commerce Center, 3rd Floor Board Room,  
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director  
Caddo-Bossier Parishes Port Commission  
6000 Doug Attaway Blvd., Shreveport, LA 71115  
Main Telephone: (318) 524-2272

Agenda Posted: November 9, 2022 at 4:00 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance that is needed.

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## CADDO BOSSIER PARISHES PORT COMMISSION

### REGULAR BOARD MEETING AGENDA

#### NOTICE OF PUBLIC MEETING:

DATE: **November 13, 2023**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,  
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Walt Bigby
- 2. PLEDGE OF ALLEGIANCE Bill Altimus
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Walt Bigby

#### **UNFINISHED BUSINESS:**

- 5. REGULAR BOARD MEETING MINUTES OF OCTOBER 16, 2023 Josh Williams
- 6. SEPTEMBER 2023 FINANCIALS Josh Williams

#### **NEW BUSINESS:**

- 7. **RESOLUTION NO. 19 OF 2023:** A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN RED RIVER EXPRESS, LLC AND THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 8. PORT DIRECTOR’S REPORT Eric England
- 9. ADJOURN Walt Bigby

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